

August 2015



Getting a Login for EHM

- 1) Email to be sent to EarlyHelp.AssessmentFeedback@n-somerset.gov.uk by user requesting access or representative from their school or agency. Email will need to include:
 - Users Name
 - Users Job Title
 - Users Agency (including: address, telephone number & email)
 - DBS Number

Please note: if you are an internal colleague e.g. Children's Centre worker, please log a request via Hornbill
- 2) Request will be verified and a call raised with the ICT Department.
- 3) Agilisys will notify the user when their login details are set up and email them a link to the Early Help Module.
- 4) User to contact the Children's Services Systems Project Officer (Tel: 01275 884401) or the Early Help Advice Line (Tel: 01934 426329) for their password.

Should you have any queries please contact the Early Help Advice Line on 01934 426329